

**DIVISION OF HEALTH PROFESSIONS  
DIVISION MEETING**

December 13, 2005, 12:30 p.m.

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**PRESENT:**    EMS:                    Leaugeay Barnes, Harvey Conner, Bruce Farris, Brent Stafford  
                  NUR:                        Nancy Cook, Linda Cowan, Gina Edwards, Cene' Gibson, Carol Heitkamper, Monica Holland, Rosemary Klepper, Connie Kuebeck, Susan Mann, Judy Martin, Valerie McCartney, Beverly Schaeffer, Debbie Myers, Terri Walker  
                  OTA:                        Reeca Young, Tom Kraft  
                  PTA:                        Peggy Newman, Vicky Davidson  
                  STAFF:                     Dr. Jo Ann Cobble, Shelly Tevis, Lloyd Kingbury  
                  COUNSELOR                Claire Echols  
                  LIBRARIAN:                Linda Boatright  
                  GUESTS:                    Christina Smith, Romeo Opichka, Michael Johnson

                  Held office open:        Mary Ann Gundlach

**I.      Celebration:**

Happy Birthday to Claire Echols. Thanks to all for the dinner. Romeo Opichka and his grandson joined the celebration.

It has been requested that in lieu of flowers, donations in Dr. Todd's memory be made to the Oklahoma City Community Foundation designating the Robert P. Todd Leadership Scholarship or the Barlett Memorial Endowment Scholarship & Business Lectureship Fund. The SEM Center will be named for Dr. Todd, who passed away on December 12, 2005. Shelly will be collecting money if anyone wishes to make a donation.

Thanks to Michael and Christina for being our work-studies.

**II.     NISOD:**

Congratulations to Susan Mann who has been selected as the NISOD recipient for 2006.

**III.    SII's:**

A review of SII questions. Sample questions will be sent to the faculty for suggestions, in hopes of gaining better input from students.

#### **IV. Quarterly Health and Safety Requirements:**

The group completed the 4<sup>th</sup> quarter H & S requirements on Holiday Stress Management , presented by JoAnn Cobble.

#### **V.**

JoAnn Cobble shared a quote from the agenda.

“In a completely rational society, the best of us would aspire to be teachers and the rest of us would have to settle for something less, because passing civilization along from one generation to the next ought to be the highest honor and responsibility anyone could have.” Lee Iaocca

#### **VI. Committee Reports:**

##### **Faculty Association – Vicky Davidson**

Dr. Sechrist is getting his feet wet – focusing on taking the institution from good to great.

##### **Food Service Committee – Peggy Newman**

Peggy encouraged comments and suggestions.

##### **Recognition of Dr. Todd – Tom Kraft**

A Scholarship and Leadership Award is being developed recognizing Dr. Todd.

##### **General Education – Debbie Myers**

A new assessment plan that wants to pay evaluators is being looked at. Academic Assessment has monies to fund this plan.

The procedure by which a course becomes a general education course is being reviewed.

##### **Benefits – JoAnn Cobble**

The committee is currently reviewing a list of priorities of benefits.

## **Student Retention Committee – Linda Cowan**

The OKCCC Retention Plan will have roughly \$36,000 to implement a new plan. The details are available on the I drive.

There was discussion of the possibility of a “loaner library”. Linda Cowan welcomes any ideas. There will be more information after the new year.

Linda Boatright, Circulation Librarian, advised that added text books are on reserve in the library. Faculty must notify Linda to place their current texts on reserve.

### **VII. Program Updates:**

#### Nursing

- Nursing will be increasing the numbers to 63 students.
- NLN On-Site visit will be March 7 – 9.

#### PTA

- The hip workshop that was just completed was a success.
- Peggy Newman has been appointed to oversee panel for the State Board of PT and PTA exams licensure.

#### OTA

- Tom Kraft was recently appointed certification EXAM.
- Newly established clinical sites will be in use in the spring.

### **VIII. Other:**

- WEB CT pilot will be introduced this summer.
- Office Hours: Faculty holding office hours on Friday must live “by appointment” per campus policy.
- There will be a faculty round table on competency based education during orientation week.
- Spring enrollment is down 18% college wide and 12.7% in Health Professions, but there are still entire classes yet to enroll.
- 275 tuition fee waivers were issued in 2005.
- The Chronicle of Education will be available on-line soon.

- Tom Kraft applauds Peggy Newman and Vicky Davidson for the faculty gathering honoring Dr. Sechrist.

Meeting adjourned at 1:28 p.m.

**Next meeting will be January 3, 2006, at 12:30p.m.**